

BROOKEDALE WEST

Homeowners Association (HOA) Annual Meeting

Agenda/Minutes for 19 April 2021

Meeting: 19 April 2021 – 7:00pm – Zoom Meeting (Thank you, Aimee Grahn!)

Participants: Gordon Duda, Candace Duda, Jim Gaul, Kathy Wagner, Aimee Grahn, Joe Porwoll, Jessi Lee, Noreen Meganck, Mike & Kacey Muccino, Ray Toma, William Curry

Treasurer Report: None

Old Business:

1. Jim & Noreen have been in contact with real estate attorney that focuses on HOA By-Laws. Board approved initial cost of \$1000 to get attorney started with updating our by-laws. We will have to hold off on finishing with attorney due to financial constraints.
2. Dues letter/Directory - New letter to go out mid-May. Changes to include cell phones, land lines, email, etc. Want to post on website that is secure, but would like to know homeowners wishes.
3. Joe to continue working on landscaping. See below.

New Business:

1. Website (WordPress) needs to be renewed. Fee is \$499. Approved by board.
2. Proposed Development information to be shared with homeowners. See details below.

Actions:

Date Action Assigned	Action	Point of Contact (POC)	Date Closed	Update
04.19.2021	Bylaw update	J. Gaul/N. Meganck		Jim received updated typed copy of original by-laws. Noreen contacted attorney to work with regarding updating. Board approved initial fee of \$1000. Will finish in next fiscal year due to financial constraints.
09.01.2020	Playground update	J. Porwoll		Joe talked with Ben regarding possible contractors to pull & reinstall border to pea gravel. Or, we could ask for volunteers, but very hard to get. Will put info out to homeowners in upcoming newsletter.
	Woods Clean-up	J. Porwoll		Joe working to find days to possibly get volunteers to help with woods clean-up. Covid is a concern. Will put out to homeowners in next newsletter.
09.01.2020	Directory uploaded onto	J. Lee		Brought up again to put directory

	BWest website			on secure website. Want to get feedback from homeowners, Will put info in next Dues letter.
04.19.2021	Summer Activities	K. Wagner		Still mulling ideas for summer activity. Decided to wait and see where Covid stands. May do ice cream social in cul-de-sac.
04.19.2021	Proposed Development	Various		Ray Toma to guide HOA as he is real estate attorney with knowledge of land use/zoning. Ben Weaver also on planning commission. Noreen to put together informational letter to go out to all homeowners. Jessi started new FB page for information only. Aimee to copy & distribute letters. Letter is informational only - letters of opposition should only include factual info, no emotions.

Next Meeting:

Update on Proposed Development - Monday, May 3rd – Zoom Meeting 7pm

Annual Meeting – Monday, May 17th – Zoom Meeting 7pm

Minutes by Aimee Grahn, Secretary