

BROOKEDALE WEST

Homeowners Association (HOA) Annual Meeting

Agenda/Minutes for 01 February 2021

Meeting: 01 February 2021 – 7:00pm – Zoom Meeting (Thank you, Aimee Grahn!)

Participants: Gordon Duda, Candace Duda, Jim Gaul, Kathy Wagner, Aimee Grahn, Joe Porwoll, Jessi Lee, Noreen Meganck, New neighbors on Stonetree – Muccino Family

Treasurer Report: All dues paid for 2020-2021 assessment. 2021 Draft Budget sent out to HOA Board just prior to meeting.

Old Business:

1. President Report – About half the neighborhood lit up this year.
2. Jim is still working on getting with attorney and hopes to have a rough draft by Spring
3. Garbage bin issues – Still working this

New Business:

1. Woods for sale behind Stonetree Circle
 - Concern of residents over what is being built

Actions:

Date Action Assigned	Action	Point of Contact (POC)	Date Closed	Update
09.01.2020	Bylaw update	J. Gaul		Jim is going to work an update; looking for an attorney to proof
09.01.2020	Playground update	J. Porwoll		Met/Exchanged emails with Brookedale Woods (Tom) and Hunters Creek (Alan); going to get with Ben Weaver; update and not overhaul required
09.01.2020	Donut Day Signs	J. Lee	10.01.2020	Signs updated. Action closed.
09.01.2020	Directory uploaded onto BWest website	J. Lee	10.01.2020	Decision to not put directory on the website until we ask permission with next due letters. Action closed.
09.01.2020	Drop off letter for homeowner with unpaid dues and contact realtor of other homeowner	J. Lee	11.03.2020	Jessi to contact Brian and ensure they are still outstanding; Jessi will update Gordon 11.02 – 1 house left to be paid

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				12.01 – All dues paid. Action closed.
09.01.2020	Order sandwich boards and locks	J. Lee	10.01.2020	Ordered, awaiting delivery Signs received. Action closed.
10.01.2020	Kids craft for November Donut Day	K. Wagner	11.02.2020	Cancelled due to increase in COVID cases; Action closed.
10.01.2020	Social Media request for help digging drainage issue between Silvervale and Shellbourne	A. Craig / J. Lee	11.02.2020	Project complete. Action closed.
10.01.2020	Draft trash bin warning letter to Residents	J. Lee	10.02.2020	Still need to get list of houses to send letter to
11.02.2020	Budget proposed for 2021	G. Duda	12.01.2020	Provided to HOA Board and discussed at 12.01 Meeting; budget accepted Action closed.
12.01.2020	Send garbage can letter to Board for review	J. Lee	12.01.2020	Letter emailed to Board. Action closed.
12.01.2020	Send attorney contact info to J. Gaul	J. Porwoll		
12.01.2020	Gift bottle of wine and plant to our neighbor for all their help	K. Wagner		Delivered. Action closed.

Next Meeting: Monday, 01 March (Meeting) – Zoom 7pm

Minutes by Jessi Lee, Secretary