

BROOKEDALE WEST

Homeowners Association (HOA) Annual Meeting

Agenda/Minutes for 01 September 2020

Meeting: 01 September 2020 – 6:54pm – The Wagner Residence – 380 Silvervale

Participants: Gordon Duda, Candace Duda, Jim Gaul, Jeff Wagner, Kathy Wagner, Joe Porwoll, Aimee Grahn, Jake Miller, Anil Mishra, Dana Cadman, Jessi Lee

Treasurer Report: All but 2 houses are paid for 2020-2021 Assessment

Old Business:

1. President: Gordon Duda (nominated by Candace Duda)
Vice-President: Jim Gaul (nominated by Gordon Duda)
Treasurer: Brian Cain (nominated by Gordon Duda)
City Liaison: Ben Weaver (self-nominated via Facebook)
Beautification: Joe Porwoll (nominated by Gordon Duda)
Social Media: Jessi Lee (nominated by Gordon Duda)
Secretary: Aimee Grahn/Jessi Lee (self-nominated/nominated by Gordon Duda)
Members at Large: Noreen Meganck, Candace Duda, Jeff and Kathy Wagner, Michelle Lamb, Anil Mishra, Sonia Govil

As each position only had one nomination/volunteer per position, The Board determined a vote to approve the 2020-2021 Brookedale West HOA Board of the 11 homeowners in attendance was appropriate. The vote was unanimous to approve the new Board above.

2. Bylaws Update: Jim Gaul as Chair with the support from the entire HOA Board
Action: Contact some residents for advice and come to next meeting with results
3. Playground Repair: Joe Porwoll as Chair
Action: Query interest in upgrading; contact Brookedale Woods HOA
4. Directory update: Jessi received updated list from Brian after this year's assessment was collected. She will look into how to represent this best for the website.
5. 2 houses with unpaid dues – sending letter to 1, contacting realtor of 1

New Business:

1. Sandwich Boards – 3 new boards with locks and chains Gordon motioned, Joe

seconded – Board approved

2. More Consistent Meetings – Gordon motioned for 6 meetings in the next 12 months, Joe seconded and board approved
3. Blight Issue – Joe will meet with them and report back to The Board

Actions:

Date Action Assigned	Action	Point of Contact (POC)	Date Completed	Resolution
09.01.2020	Bylaw update	J. Gaul		
09.01.2020	Playground update	J. Porwoll		
09.01.2020	Donut Day Signs	J. Lee		
09.01.2020	Directory uploaded onto BWest website	J. Lee		
09.01.2020	Drop off letter for homeowner with unpaid dues and contact realtor of other homeowner	J. Lee		
09.01.2020	Order sandwich boards and locks	J. Lee		

Next Meeting: Thursday, 01 October (Meeting) – Zoom 7pm

Minutes by Jessi Lee, Secretary